

Unit Standard 497 Demonstrate knowledge of workplace health and safety requirements

Level: 1 Credit: 3 Version: 7

This evidence guide aims to assist you in preparing for assessment of this unit standard. It outlines the requirements for each element in the unit standard and the knowledge you need to have before you are assessed.

Purpose

People credited with this unit standard are able to: identify and describe legislative rights and responsibilities for workplace health and safety; describe the systems approach to workplace health and safety; and explain how hazards are defined in the HSE Act.

Resources

The following resources may be useful when completing this assessment:

- Access to the Internet
- Industry texts

Assessment Conditions

- Your assessment should relate to your current workplace
- Evidence already gathered in the course of your work, may be used, providing it meets the requirements of each of the tasks
- Legislation relevant to this unit standard includes – Health and Safety in Employment (HSE) Act 1992

Sources of Evidence

- Verbal answers
- Written answers

Instructions

- Read through the checklist on the following pages; if you can confidently tick all the boxes then you are ready to be assessed.
- The column labelled *evidence* is there for you to make notes about the type of evidence you are going to supply.
- If evidence is cross-referenced from other unit standards, the assessor must indicate the unit standards that are used as the basis of this cross-referencing.
- If you are unsure of any requirements you may contact your assessor or workplace mentor for further clarification. It is recommended that you have all your evidence prepared before you meet with your assessor.

Appeal process

If a trainee is dissatisfied with the assessment process or results they may appeal to have the assessment decision reconsidered. *The trainee should be referred to the appeal process of the assessor, provider or workplace.*

Re-submission policy

The trainee should be referred to the re-submission policy of the assessor, provider or workplace.

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<input checked="" type="checkbox"/>	Performance Criteria	Evidence
Element 1: Identify and describe legislative rights and responsibilities for workplace health and safety		
1.1 <input type="checkbox"/>	Identify and describe the responsibilities of employers under the HSE Act Include the following responsibilities of employers in your answer: <ul style="list-style-type: none"> • Taking all practicable steps to ensure the safety of employees • Providing personal protective clothing and equipment • Managing hazards • Providing supervision and training 	
1.2 <input type="checkbox"/>	Identify and describe the responsibilities and rights of employees under the HSE Act Include the following responsibilities and rights of employees in your answer: <ul style="list-style-type: none"> • protecting the health and safety of self and others • using protective clothing and equipment • the right to refuse unsafe work • to be adequately supervised and/or trained 	

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<input checked="" type="checkbox"/>	Performance Criteria	Evidence
Element 2: Describe the systems approach to workplace health and safety		
2.1 <input type="checkbox"/>	Describe principal systems in terms of their requirements Include the following principal systems in your answer: <ul style="list-style-type: none"> • emergency procedures • training • employee participation • incident and hazard reporting • hazard management 	
2.2 <input type="checkbox"/>	Describe the hierarchy of hazard management controls by providing two (2) examples of each of the following hazard management controls: <ul style="list-style-type: none"> • eliminating hazards • isolating hazards • minimising hazards 	

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<input checked="" type="checkbox"/>	Performance Criteria	Evidence
Element 3: Explain how hazards are defined in the HSE Act		
3.1 <input type="checkbox"/>	Define hazards in terms of the requirements in the HSE Act Provide examples of four (4) different types of hazards.	