

Career	Entry level qualifications	Qualification to work towards	Where to train/study
Adventure Tourism Guide	NCEA	National Certificate in Adventure Tourism [Level 4]	On-the-job, Polytechnic or Private Training Establishment
Tour Guide	Vocational qualification	National Certificate in Tourism (Guiding) [Level 3] and National Certificate in Tourism (Tour Leadership) [Level 4]	On-the-job
Visitor Information Consultant	NCEA, vocational qualification, National Certificate Tourism Maori [Level 3] and [Level 4], or Customer Service Limited Credit Programme	National Certificate in Tourism (Visitor Information) [Level 4]	On-the-job
Conventions Organiser	Vocational qualification	National Certificate in Tourism Conventions and Incentives [Level 4] and National Diploma in Tourism Conventions and Incentives [Level 5]	On-the-job, Polytechnic or Private Training Establishment
Casino Worker	NCEA	National Certificates and Diploma at [Levels 3, 4 and 5] in Casino Gaming, Security, Surveillance, and Cashiering	On-the-job
Travel Consultant, Travel Wholesaler	NCEA	National Certificate in Tourism and Travel (Core Skills) [Level 3] and National Certificate in Travel [Level 3 and Level 4]	On-the-job, Polytechnic or Private Training Establishment
Tourism or Travel Manager	Vocational, university	National Certificate in Business (First Line Management) [Level 4] or National Diploma in Tourism (Management) [Level 5]	On-the-job, Polytechnic or Private Training Establishment
Museum Host	NCEA or vocational qualification	National Certificate in Tourism (Guiding) [Level 3] and National Certificate in Museum Practice [Level 4]	On-the-job, Polytechnic or Private Training Establishment

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Conservator	Qualification in conservation studies (not available in New Zealand)		Qualifications in conservation studies are offered in Australia, the United Kingdom, Italy, America and Canada
Exhibition Technician	NCEA	Trade qualification	On-the-job, Polytechnic
Aircraft Pilot, Helicopter Pilot, Flying Instructor	Vocational qualification, Private Pilot License (PPL), Commercial Pilot License (CPL), Instructor Rating	National Certificate in Aviation (Private Pilot) with strands in Aeroplane and Helicopter [Level 3]	Aero clubs, Polytechnic, Private Training Establishment
Flight Attendant	NCEA [Level 1]	National Certificate in Aviation (Flight Attendants)	On-the-job, Polytechnic, Private Training Establishment,
Aircraft or Avionics Technician, Aeronautical Engineer, Technical Trade Specialist	NCEA, Vocational qualification with a range of specialist areas	National Certificate in Aeronautical Engineering	On-the-job, Polytechnic
Air Traffic Controller	Vocational Qualification	National Certificate in Air Traffic Services	Airways Training Corporation in Christchurch

Where to from here?

Careers listed on this brochure are just the tip of the iceberg. More information about career opportunities in Aviation, Tourism, Travel and Museums, as well as Gateway, Modern Apprenticeships and on-the-job training is available from your career advisor at school or go to www.attto.org.nz or www.careers.govt.nz.

You can also contact ATTTO direct by:

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STUDY AND TRAINING OPTIONS

Aviation
Tourism
Travel
Museums



ATTTO

Setting the standard for training in Aviation, Tourism, Travel and Museums

Study and training options

Aviation – Tourism – Travel – Museums

ATTTO provides information about careers in aviation, tourism, travel and museums through its website and careers brochures. You may have looked around and got information about all the career options out there. Now you have narrowed it down a bit, you are looking at how to get your dream job in the industry of your choice. This is where this brochure can help.

Did you know that you can start your career path in High School? Many schools offer introductory aviation, tourism and travel programmes. Check out your school's prospectus to find out what is on offer. Another alternative while still at school is the Gateway programme.

After you finish school there are several options:

- Study at a tertiary provider, such as a Polytechnic, University, or Private Training Establishment. The ATTTO website (www.attto.org.nz) can help you to find a provider in your area that offers courses in aviation, tourism, travel or museums.
- Find an employer and start a Modern Apprenticeship in Tourism or Aeronautical Engineering.
- Find a job and talk to your employer about training towards a National Qualification on the job.

For more information about these options see over the page or check out www.attto.org.nz

Study aviation, tourism, travel or museums at a tertiary provider such as a Polytechnic, University or a Private Training Establishment.

Find a job and become a Tourism or Aeronautical Engineering Modern Apprentice.

Find a job and train on-the-job for a wide range of national qualifications in aviation, tourism, travel or museums.

Aviation, Tourism, Travel or Museums Gateway programme in High School (recommended first steps)

Gateway

Gateway is a programme for high school students funded by Government. It offers you the opportunity to work in your choice of industry for one day a week, or at other times as agreed, and gain credits towards a qualification at the same time.

You will learn practical industry skills, gain industry knowledge and it will help you decide about tertiary study. Best of all, the experience will give you more confidence when it is time to make your next career move.

Interested? Your first step should be to contact your school's Gateway Coordinator or Careers Advisor. He or she will be able to help you find a suitable workplace and make sure you are work ready by the time you start. ATTTO has put together two Gateway packages (Tourism and Aviation) of five unit standards each and also offers study resource packs. More information on how to get started with Gateway is available from www.attto.org.nz

Modern Apprenticeships

With a Modern Apprenticeship you train on the job. You are employed (and paid!) and at the same time will learn new skills and work towards national qualifications. It is a great way of gaining work experience and getting qualified at the same time (no student loan!). You will be training on the job, in the real world, not in the classroom.

Modern Apprenticeships are for people between 16 and 21 years old. ATTTO is the coordinator for the Tourism Modern Apprenticeships and the Aeronautical Engineering Modern Apprenticeships. It is ATTTO's job to work with you and your employer to develop a personal training programme tailored to your needs. The plan will set out exactly what you need to learn and how you're going to get there. ATTTO will assign you an Industry Training Advisor who will act as a mentor, visit you regularly and make sure you stay on track. The advisor is available for advice and help with any issues at any time.

Tourism Modern Apprenticeship

The Tourism Modern Apprenticeship programme is usually completed over three years. During the apprenticeship you will work towards National Certificates in Tourism and Travel with the possibility of other certificates as well. The National Certificates include skills like communication and customer service skills, technology, selling skills, industry legislation such as health and safety and knowledge of tourism destinations in New Zealand.

Tourism Modern Apprentices suit a wide range of jobs. Examples are attraction guide, adventure guide, travel agent, museum host, tourism retailer, rental vehicle representative, visitor information consultant, cabin attendant for trains and ferries, and any staff in frontline customer service roles.

Aeronautical Engineering Modern Apprenticeship

The Aeronautical Engineering Modern Apprenticeship programme usually takes three years to complete and results in the National Certificate in Aeronautical Engineering [Level 4].

Jobs in the following aviation areas could be suitable: aeronautical engineering, specialist support, aircraft manufacture and airport operations.

Interested? Your first step is to find an employer who is keen to take on a Modern Apprentice. We have given some indication of the types of jobs that are suitable for Modern Apprentices above. We are sometimes able to match up potential apprentices and employers. Once you are employed, get in touch with ATTTO so we can help you set up the training programme, and make sure you stay on track and your credits are registered. We even pay your employer an incentive towards the cost of your training! More information about Modern Apprenticeships is available from www.attto.org.nz

Training on the job

Training on the job is similar in many ways to Modern Apprenticeships but there are some distinct differences. Training on the job is available for all New Zealand citizens and residents, not just young people. You can gain a wide range of qualifications in aviation, tourism, travel, and museums from National Certificates at Level 2 to National Certificates in Business (First Line Management) at Level 4, or National Diplomas at Levels 5 and 6.

A part of gaining National Qualifications on the job is recognition of prior learning and current competencies. If you have already done some study or have experience in certain areas, this will be taken into consideration and could be used towards your qualification. This ensures you only need to train in those areas in which you need to gain further skills and knowledge.

Interested? Your first step is to find an employer who is willing to help you train on the job. Then get in touch with ATTTO. Your ATTTO Industry Training Advisor will work with you and your employer to develop your personal training programme. The advisor is available at any time for advice and help with any issues, and will visit you regularly to make sure you stay on track. We also support your employer with the cost of your training! More information about workplace training is available from www.attto.org.nz